

Town of Rowe – FY2012
Board of Selectmen - Minutes
Thursday, April 12, 2012 – 6:30pm
Rowe Town Hall

Call to Order: The meeting was called to order by Chairman Abbott at 7:05pm.

Present: Chairman Noel Abbott and Selectman Paul McLatchy III and Bob Clancy

Also Present: MaryJo Phelps, Park Commission Chair; FinCom Chair Marilyn Wilson; Town Clerk Jenn Morse

Request to Film at Pelham Lake Park: Ms. Phelps attended the meeting to discuss a request from Mr. John Andrucci to film a movie at the park sometime in June/July (approx. 3 weeks), for release at Halloween time. She has some questions about the subject matter. The Park Commissioners will discuss this at their April 17th meeting. She will keep the Selectboard's office informed of the status. Ms. Miller has spoken with MIIA who stated at Certificate of Insurance naming the town as an additional insured should be required. Ms. Miller also stated that the Selectboard could set a fee for such a permit.

Park Footbridges: Funds for the replacement of two footbridges at the Park have been put in the FY2013 budget. Ms. Fuller asked if these two items can be placed on a Special Town Meeting warrant instead so that work can begin this fiscal year. The Selectboard voted unanimously (3/0) to bring these two items to the May 21st Special Town Meeting.

Park Wages: FinCom Chair Marilyn Wilson asked Ms. Fuller why wage increases for Park personnel were not being given to Park workers in FY2013...specifically the senior lifeguards, recreation director, tennis instructor, and sports program director. Ms. Fuller stated that these are short duration seasonal positions—some that only last 3 or 4 weeks—and feels these wages are fair for such short term employment. She stated the Park Commission will be looking at the Senior Lifeguard wage for next year. (This is a long duration seasonal position with a high level of training and responsibility.) She stated the tennis instructor position is a contracted position. (Noel Abbott, last year's tennis instructor, stated he felt adequately compensated.) Ms. Fuller stated she thought it was funny that she was being asked why wages were not being increased with the current tightening of the budget.

Summer Youth Employment Program: Ms. Fuller was informed that the Grasshopper program would be experiencing a cut, and that it is possible that there may need to be some cuts at the Park also.

Park Dock: FinCom Chair Wilson stated that she thinks it is odd that the Park department is bringing in someone from the other side of Manchester NH to work in the on the lake docks. Ms. Fuller responded that the contractor is the closest firm they could find that would travel to Rowe to perform maintenance and repairs on the dock, but stated the Park Commission will look into ways they can save money on this item.

Requests for Information/Budget Cuts: FinCom Chair Wilson stated that the FinCom had sent letters to all departments asking for justification of some line item requests, asking for cuts in certain line item requests, and a request that the School Committee cut their budget by \$55,000.

Municipal Recycling Incentive Program (MRIP) Funds: Marilyn Wilson stated that the BOH believes the MRIP funds are expendable by them for their operating budget. Ms. Miller stated that any MRIP funds that come to the town must go to the general fund. They cannot be credited to a specific department for expenditure. Town meeting appropriates the funds that each department can expend each year. It is possible that the MRIP funds could be approved by town meeting vote to go into a c. 53E½ revolving fund for expenditure on specific items. This would require town meeting approval each year.

Town Hall Copier: Ms. Miller stated that the town hall copier is frequently jamming. She will put a call into Baker Office Supply to have the rollers replaced. This is covered under our maintenance contract.

BOH Stipend: The BOH pays themselves a stipend for any field work they perform (perc tests, Title 5 inspections, food inspections, etc.). This is on top of the annual stipend they already receive. This extra stipend had been \$25 per occurrence; but they recently raised this to \$45 per occurrence. It is not clear if the BOH has the authority to pay themselves this stipend, and increase it also.

Cash Turnovers: Town Clerk Jenn Morse addressed the board asking for direction as to how cash should be turned over to the Treasurer as the Treasurer does not hold office hours. The Town Clerk turns her cash over on a monthly basis. This is a problem for all departments turning over cash/checks to the Treasurer and needs to be addressed.

Budget Meetings: Budget meetings will be held on Tuesday, April 17th and Thursday, April 19th, both at 6:30pm.

MSBA Window Project: Bob Clancy is checking with MSBA on the process. He will report at next meeting.

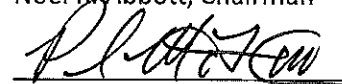
Adjournment: The Selectboard voted unanimously (3/0) to adjourn the meeting at 8:47pm.

Respectfully submitted,
Ellen B. Miller, Town Coordinator

Approved:



Noel R. Abbott, Chairman



Paul McLatchy III

June 19, 2012

Date Approved

Robert J. Clancy

Attachment:

- Agenda